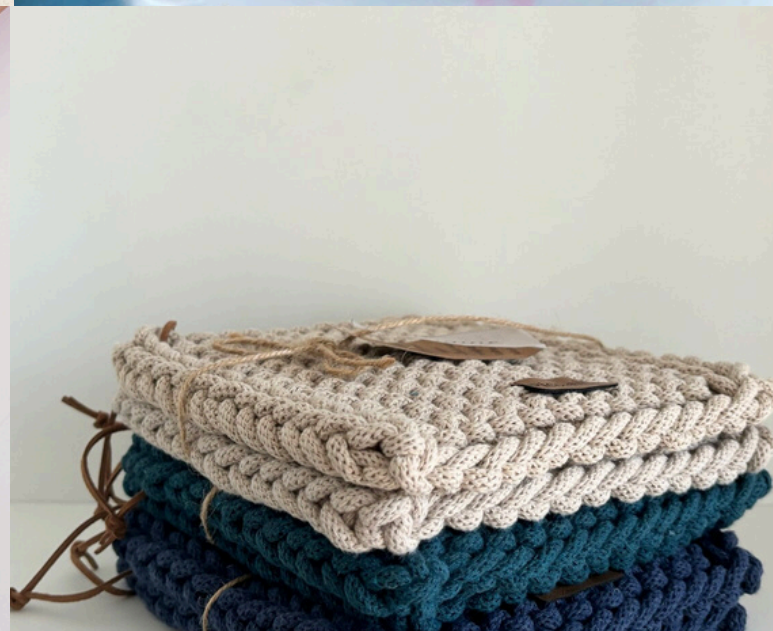




**BRUSSELS
MAKERS
MARKET**

BRIEFING



THANK YOU & WELCOM

We would like to thank you warmly for registering for the Brussels Makers Market.

We are delighted to welcome you among our talented creators and we thank you for placing your trust in us.

Your participation is essential to making our market a unique and inspiring event.

We look forward to discovering and sharing your beautiful creations with our community.

We look forward to working with you to promote local crafts!

Oly & Lara

IMPORTANT

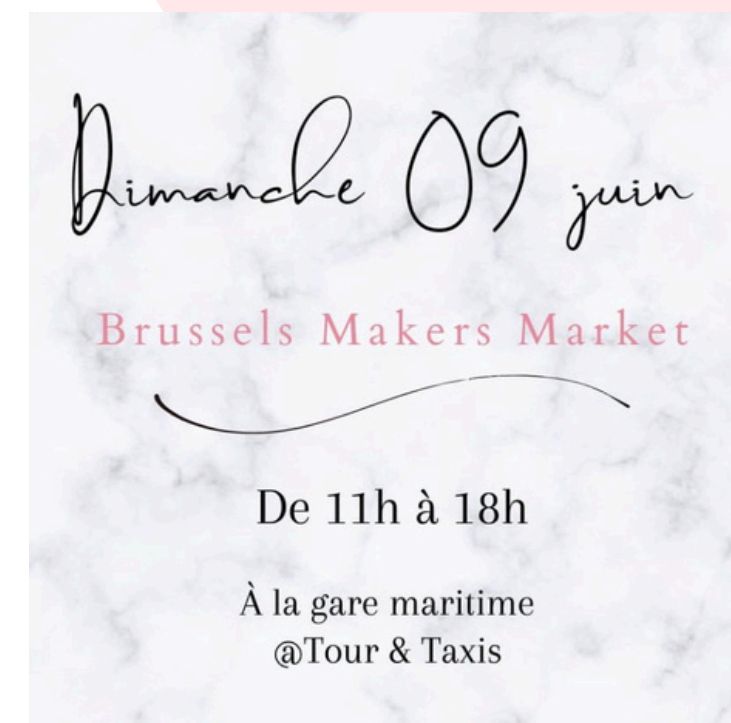
- **Free WIFI on site**
- You will receive a table already set up with 1 chair (to be collected from the info desk on arrival)
- Weather ? In winter, dress warmly.
- This is a "market". So the temperature is outside.
- We are, however, covered by the glass roof in case of rain and protected from the wind.
- It is forbidden to use electric heaters or other appliances during the market.
- Bring your own **means of payment** / sum-up / QR code / cash/ etc. And something to recharge if you need to, as the nearest cash dispenser is a 15-minute walk away.
- Take any rubbish with you at the end of the day. Sorting is important. There are bins on site.
- Pay **underground** car park: 88 Avenue du Port or Rue Picard 13 (fixed rate of €5/day with a special card to be collected from the info desk). Alternatively, street parking is free on Sundays.
- If you have chosen the electricity option, **please bring a 25m extension lead**, as the electricity points are close to the market.

COMMUNICATION

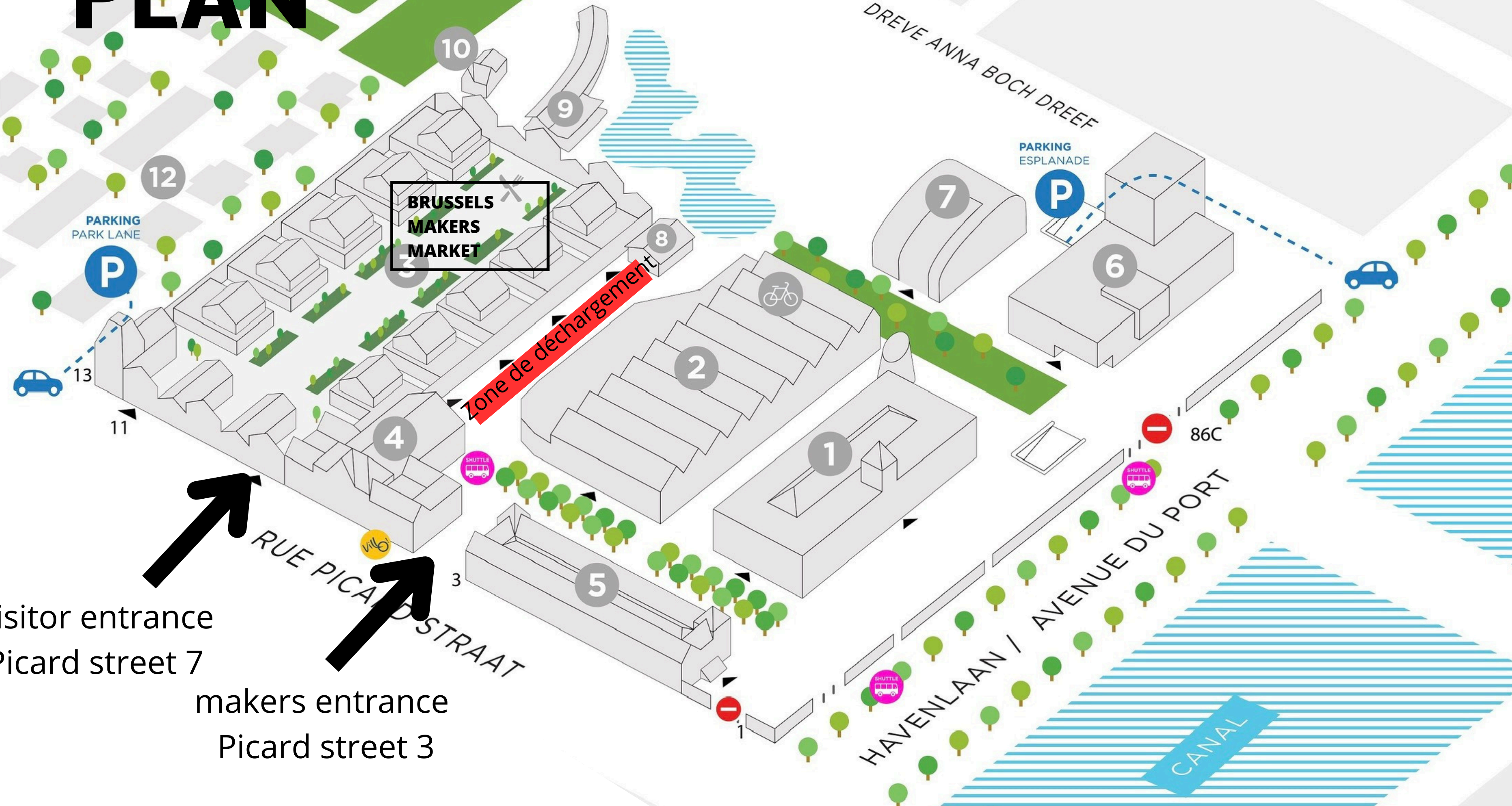
- We need your visuals so that we can share them on your social networks. Use this [google photo link](#) to add 2 photos of your products. Please note that we prefer photos with a white, uncluttered background and no logo in order to maintain harmony between all our visuals.
- We publish regularly on our networks, so it's essential that you share your attendance at our event.
- **Our visibility = your visibility**
- Via the link to this drive, you will find some visuals of our event to share:
-

[Lien vers les photos](#)

- Here are a few examples created by our makers (not to be used as these visuals do not belong to us)



PLAN



**BRUSSELS
MAKERS
MARKET**

Zone de déchargement

- Visitor entrance
- Picard street 7
- makers entrance
- Picard street 3

WHEN YOU ARRIVE

PLEASE FOLLOW THESE STEPS WHEN YOU ARRIVE:

1. Park in the unloading area alongside the ferry terminal building. (see MAP - in red)
2. Go inside and report to Lara at the "DESK INFO" table.
3. Choose your table (no prior placement)
4. Take what you need from your car and place it next to your stand.
5. Before setting up, you will park your car in the exhibitors' car park. (P in blue on the map)
Rue Picard 13 or Avenue du Port 88 or in the street (free on Sundays)
For the underground car parks, you can obtain a card from the info stand for a flat rate of €5 per day.
Please note that cars remaining in the unloading zone will be fined, so please respect the instructions!
6. Next, set up/finish your table/stand.

TIMETABLE

Installation from 9:00

Tables set up between 9:00 and 10:45

Last check before opening 10:45 - 11:00

Opening at 11:00

Closing at 18:00

Tidying up from 18:00 to 19:00 (We don't leave before 18:00)

MY STAND

We will provide you with 1 wooden table (approx. 200 cm x 100 cm).

THE CHAIR is collected from the info desk on your arrival and must be returned there when you finish.

You can decorate it as you wish. Tablecloth, decoration, etc.

- Please do not exceed your space (2mx2m).

Everyone pays for the same space. We respect that.

So don't spread yourself too thin with excessive furniture on the sides.

That said, if you prefer to place a rod or similar in place of the table, no problem. We remove the table in that case. And you'll have the same equivalent space.

No wall behind/ No display possible

- Keep harmony between all the tables, the architecture and the perspective of the Gare Maritime.
- If you would like 2 tables, this is the price of two stands.

FOOD & DRINKS

- The FOOD MARKET is open every day for refreshments.

It's also possible to order directly from the site, so you don't have to leave your stand to queue, just to collect your tray.

A fixed space, hosting various types of food. Street food by top chefs :)

With a capacity of 400 seats. There will also be a bar area.

This will be a great opportunity for visitors to share a culinary moment with friends while shopping with Belgian designers.

- There will also be a waffle stand, a refreshment bar and a chip shop on the Tour & Taxis site.

QUESTIONS?

**BRUSSELS
MAKERS
MARKET**

**I remain available by e-mail:
brusselsmakersmarket@gmail.
com**

**We look forward to welcoming
you!**